

***** PLEASE FAX THIS SHEET FOR PAYROLL VERIFICATION *****

Payroll Worksheet Totals
(Please include hours for New Employees in these totals.)

Total Entries: _____
Total New Employees: _____
Total Regular Hours: _____

Total Overtime Hours: _____
Total Other Hours: _____
Total Hours: _____

Other Pays and Deductions List

Pay Descriptions	Deduction Descriptions
0-Regular Pay	1-<1099 Contract Labor>
1-Commission	2-Child Support
2-Bonus	6-Med 125
3-PTO	7-Dental
5-Sick	8-<Travel Reimb>
6-Piece Work	9-Loan
	M1-401(k) Match

Delivery Method: Pickup - Call One time change to: _____ Permanent Change to: _____

Next Highest EE #: 55 Next Lowest Available EE #'s: 14, 13, 12, 11, 10, 9, 8, 7, 6, 5,

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EE Control Count Figure:
63

Co. No: 3 Sample Company

PAYROLL WORKSHEET

Last Check Date: 03-07-2008